



Beehive Club -Wrap around care at Heswall Primary School Contract With Parents



Child/Children's name(s) _____

Parent or carer's name _____

- I understand that the wrap around care at Beehive Club is provided by Heswall Primary School and that the school operates this provision under its Ofsted Registration.
 - I consent for my child to attend the Beehive Club. I understand that the club has policies and procedures including the Behaviour Policy, Admissions and Fees Policy and the Uncollected Children Policy (are available for reference at the club and on the Beehive Club Area of the School Website), and that there are expectations and obligations relating both to the club and to myself and my child, and I agree to abide by them.
 - I understand that the Beehive Club is a play setting and that whilst my child is there, Beehive Club is legally responsible for him/her.
 - My child will be provided with a snack and drink whilst at the club unless otherwise requested.
 - Once my child arrives at the Beehive Club, he/she will be in the care of Beehive Club until taken into school or collected and signed out by an authorised person.
 - I agree to the terms of the admissions and fees policy.
 - It is my responsibility to keep the Office Manager informed of any alterations to the information regarding my child (eg contact details, medical conditions, etc).
 - I accept that my child may take part in messy activities while at the Beehive Club and understand that I can provide my child with appropriate clothing if I wish.
 - Beehive Club closes at 6.00pm. If, due to unforeseen circumstances, I am going to be late, I will contact the manager/deputy as soon as possible.
 - If I do not collect my child by 6.30pm, and the club has been unable to reach me or any of my emergency contacts, I understand that Beehive Club will follow its Uncollected Children Policy and contact Social Care.
 - Whilst Beehive Club tries to ensure the safety and security of items, I understand that it cannot be held responsible for loss or damage to my child's property whilst at the Club.
 - I have read the club's Behaviour Policy and agree to its terms and appreciate that in some circumstances it may be necessary to exclude my child from the club.
 - If there are any accidents or incidents at Beehive Club involving my child, I will be informed.
 - If my child has an accident at the club, he/she will be treated by a qualified first aider and I will be informed as soon as possible. If my child needs urgent medical treatment and I am unavailable, a member of staff from Heswall Primary School will sign any consent forms necessary for treatment on my behalf, as stated on the club's Medical Form.
 - Information held by Heswall Primary School for Beehive Club regarding my child will be treated as confidential and following the School's Privacy Policy. However, in certain circumstances, for example if there are child protection concerns, I understand that the school/club has a legal duty to pass certain information on to other agencies, including Police, Social Care and health care professionals.
 - I understand that aggressive and abusive behaviour towards staff will not be tolerated
 - I agree that I will not use a camera, mobile phone or other mobile device in the presence of children in the club.
 - I understand that the Beehive Registration Form, Beehive Medical Form and the Beehive Photographic Permission form must be completed before my child can use the Beehive Club on a Regular Basis or to be able to utilise the Beehive Drop-Off Service.
- I have read and understood the above terms and conditions and I agree to abide by them.

Signature: _____

Date: _____